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# Real World Technology Solutions

## Child Complaint Form

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A complaint form is a formal way of letting someone know you are unhappy about something.

After filling in this form, we will listen to you and your problem and work on a solution.

You can ask a family member or a staff member to help you with this form. Once completed, please submit the form to [privacy@rwts.com.au](mailto:privacy@rwts.com.au).

### Your name and contact details

You do not have to give us your name and contact information to make a complaint, but it will be easier for us to help if we can contact you.

First name:	
Family name:	
Phone:	
Email:	
Address:	
I would like to be contacted by: (tick any)	
<input type="checkbox"/> Phone	<input type="checkbox"/> Email <input type="checkbox"/> In writing

### Tell us about your concern.

A 'concern' is something that might be making you or someone else feel unhappy, frightened or angry. You can write it down, draw a picture, or both.

### What would make the problem better?

## What will happen next?

(To be completed jointly between the child and Real World Technology Solutions staff).

Your signature

## Contact information of staff members taking receipt of complaint / supporting completion

Staff member:	
Position:	
Phone:	
Email:	
Format received:	
Date received:	

Thank you for taking the time to complete the form. We recognise that it can feel difficult and uncomfortable to make a complaint.

A Real World Technology Solutions staff member will contact you to make a time to talk about your complaint with you and either a parent/carer or other support person.

Real World Technology Solutions will try to find a way to make this problem better for you.